








## ***IN THE EVENT OF UNPLANNED SCHOOL CLOSURES...***

St. Joseph Catholic School uses an Internet-based system for delivering changes in schedule, such as snow closures, to the news media.

This message delivery is extended directly to the public through a system called **FlashAlert**. In addition to being alerted through television and radio broadcasts, you can now self-register for **FlashAlert** and manage up to five email and/or text message addresses. You'll receive emergency information just minutes after we post it, **at no cost to you**.

### ***TO REGISTER...***

Go to [www.FlashAlert.net](http://www.FlashAlert.net)

-  In the left frame, select "*Subscribe to receive news from participating organizations.*"
-  Enter your primary email address twice.
-  On the next screen, under "*Add an Organization,*" choose the *Portland/Vanc/Salem* region, then "*Private & Charter Schools – SW Wash*", then "*St Joseph School.*"
-  Click on "*Subscribe.*" Below that, you can enter up to four more addresses.
-  When you are done, click "*Update Email Addresses and Send Test Messages.*" A verification message will be sent to each of your listed addresses.

Please be aware that with the proliferation of spam and the resulting spam filters, it is impossible to completely guarantee message delivery, since different filters block different messages. After adding or changing email addresses, have test messages sent to verify they will pass through your mail server's filters.

All addresses registered on **FlashAlert** will remain confidential and shall not be released to any person or organization.

Once a year, you will receive an email at your primary address asking if you wish to continue your subscription at no cost.

**Remember: You may continue to tune into local news and radio broadcasts for emergency schedule closures. FlashAlert is simply another tool for parents to receive immediate notification. If St. Joseph Catholic School is not specifically mentioned in broadcasts, follow the Vancouver School District attendance schedule.**